



YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	SINHGAD COLLEGE OF NURSING
• Name of the Head of the institution	Dr. (Mrs.) Jyoti Vishal Naikare
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02067537142
• Mobile no	9730470672
• Registered e-mail	sinhgadiqac@gmail.com
• Alternate e-mail	vishalrnaikare@gmail.com
• Address	Sinhgad College Nursing, Navale Hospital Campus, building no.5 , S.No. 49/1, off. westerly Mumbai - Bangalore bypass highway
• City/Town	PUNE
• State/UT	Maharashtra
• Pin Code	411041
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban

• Financial Status	Self-financing				
• Name of the Affiliating University	MAHARASHTRA UNIVERSITY OF HEALTH SCIENCES NASHIK				
• Name of the IQAC Coordinator	Mrs. Reshma Manoj Bodhak				
• Phone No.	02067537142				
• Alternate phone No.	02067537143				
• Mobile	9960621500				
• IQAC e-mail address	sinhgadiqac@gmail.com				
• Alternate Email address	salvereshma@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	http://sinhgad.edu/SCON/pdf/AQAR_2019_20.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	http://www.sinhgad.edu/SCON/pdf/Academic_Calender_20-21.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.30	2012	05/07/2012	04/07/2017
Cycle 2	B++	2.87	2017	30/10/2017	29/10/2022
6.Date of Establishment of IQAC			01/08/2012		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Institutional 1	Post Matric Scholarship	State Government	2020-21	16242056	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		

<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 	View File
9.No. of IQAC meetings held during the year	04
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> • If yes, mention the amount 	
11.Significant contributions made by IQAC during the current year (maximum five bullets)	
Workshop on stress management. Workshop on Medicine Striving for Humanity. Webinar on Empowering student Nurses for COVID-19 pandemic (Medical surgical Nursing Department) Webinar on COVID 19 Impact on Pediatric Branch (Child Health Nursing Department) Webinar on Psychological wellbeing during COVID 19 Crisis (Mental Health Nursing Department & community health Nursing department) Webinar on Midwifery care & policies during pandemic of COVID 19 (OBGY department)	
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	

Plan of Action	Achievements/Outcomes
Plan specialty wise workshop & certificate course	<p>Integrated management of Neonatal & Childhood illnesses (Community Health Nursing and Child Health Nursing Department)</p> <ul style="list-style-type: none"> Workshop on Research Methodology (Sinhgad College of Nursing) Webinar: Nurse Voice to lead (All Department) Workshop on Genetics (Community health Nursing & OBGY department) Skill development program on employmentability skills 2020
Improve result of Second year P.B. B.B.Sc Nursing	Result of First Year P.B.B.Sc Nursing has been improved from 50% to 80%
Get indexed publication Sinhgad e Journal of Nursing	<p>-Sinhgad E Journal of Nursing has done double blind peer review and journal got impact factor in the year 2016 is 4.234 done by Cosmos International and J gate External agency. - Applied for Indexing of e Journal, Scopus and Directory of Open Access Journals International. -17 Faculties are working as the Editorial Board Members of National Journals.</p>
Inservice education activities for faculty	induction training planned for newly appointed staff Faculty taken part in FDPs
Departmental synopsis	Department wise research carried out in current academic year
Seminars under Bahishal activities	seminar on personality development & job preparedness under Bahishal
13. Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	

Name	Date of meeting(s)
Sinhgad Technical Education Society's Management	06/12/2021

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2019- 2020	22/05/2021

Extended Profile**1. Programme**

1.1	03
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2. Student

2.1	292
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	43
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	53
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	35
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	38
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution

4.1	11
Total number of Classrooms and Seminar halls	

4.2	33,07,712 lakhs
Total expenditure excluding salary during the year (INR in lakhs)	

4.3	41
Total number of computers on campus for academic purposes	

Part B**CURRICULAR ASPECTS****1.1 - Curricular Planning and Implementation**

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

College is affiliated to Maharashtra University of health Sciences, Nasik & MUHS follows INC guidelines for curriculum.

University has its own Academic council for UG & PG programs & where nursing college teachers from various colleges are involved in

curriculum planning.

The college has its own curriculum committee headed by Principal, Dr.Jyoti V. Naikare & all HODs who are involved in communicating syllabi.The list of curriculum committee is attached.

As per college plan 04 meetings are planned throughout the Academic year. Where committee members works on various aspect on academics to improve teaching & learning practices at college.

Minutes of meeting are maintained properly. College has academic coordinator who made responsible to control & evaluate teaching & learning at college.

Curriculum committee educates teaching faculty with starting of Academic Year on various aspect of curriculum planning like course planning, Curriculum planning, Unit planning, Lesson planning etc & evaluates implementation of same with starting of Academic year.

At starting of academic Year Sinhgad college of Nursing plan systematically with master rotation plan,clinical rotation plan, workload planning for teaching faculty, supervisory plan etc.

Every year college maintained academic calendar & follow same.

Academic coordinator monthly collected college report & discussed in the meeting & corrective action was taken timely.

College is organizing co-curricular & extracurricular activities for students to overall development.

College Principal timely giving the feedback to university related to curricular planning & changes.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.muhs.ac.in/showpdf.aspx?src1=https://intranet.muhs.ac.in/syllabus.aspx

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

STES'S, Sinhgad College of nursing maintains the Academic calendar

for each year and follow same throughout the year. The academic calendar was planned by respected Principal and Academic coordinator. The points included in academic calendar are Dates, Events to perform and Departments who is responsible to conduct particular activities. As per the planning each department is celebrated the events and submitted report to the documentation committee of college. The record of each event was maintained by the documentation committee and the data of each events are uploaded on the college website.

Each planned college activity evaluated by Principal, Academic Coordinator and HOD's of each department (Medical Surgical Nursing, Child Health Nursing, Obstetrical & Gynecological Nursing, Mental Health Nursing and Community Health Nursing) and evaluation was givento the depatment who conducted particular activity.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://sinhgad.edu/SCON/academic_Calender.html

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

0

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

2

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

110

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

Students of Sinhgad College of Nursing participate in various activities related to health & environment. Students celebrate many programmes and conduct many activities to promote health and education to the society. Breast Feeding Week, Prevention of Female Feticide, Sexual and Reproductive Awareness week, Womens day, Breast Cancer awareness programme are some of the examples of activities performed by students to educate people or to create awareness regarding health maintenance and promotion. Awareness created among the community people with the help of Role play, Skit, Poster Exhibition, Rally etc.

Students also celebrate many programmes to promote environmental sanitation and hence to promote health. National Pollution Prevention Day, Swachhata hi Seva, Swachhata Pakhwada, Sudradh Bharat, Global Handwashing Day, World Water Day are the examples of such activities through which students create awareness regarding environmental sanitation with the help of Role play, Rally, Skit, Lectures.

World Heart Day, World Health Day, Alzheimer's Day, Mental Health Day, oral health day, menstrual hygiene day, Diabetic Day, Immunization day, International Yoga Day are some of the examples of programmes performed by students to create awareness related to health in community. Students conducted rally, poster competition, skit, role play to educate people regarding physical health as well as mental health..

Students all participated in one week NSS camp where they conducted and participated in various health activity in rural community areas. Activities conducted are: Health awareness camp on anaemia, Group discussion on water conservation, Gram Swachhata survey, Health education on technique of purification of water, Group Discussion & rally on prevention of female feticide, Shramdan'- "Swachhata Abhiyan", Rally:- "AndhashradhaNirmulan", School Health Check-up, Health education on Adolescent health, Health awareness prevention of TB and Health education on de-addiction, Health checkup for villagers, Malnutrition survey and awareness camp, Health awareness on 'Family Planning & environmental health, Anganwadi Health checkup, 'Shramdan- tree plantation'

The institute has its own research cell & each department has its own ethical policy. The college has its ethics committee, and projects are been approved by this committee before sending to MUHS. The students obtain informed consent from patient and relatives before any research or any nursing procedure is done. Throughout research

confidentiality of patient is strictly maintained. The records of patient are stored in the central department in the parent hospital at SKNMC & GH. The institute insure that the nursing staff, faculty , and students follows the ethical guidelines and extend their services to the patient irrespective of their caste, creed, religion, gender, age, financial status etc.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

3

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

161

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	http://sinhgad.edu/SCON/feedbackForm.html
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://sinhgad.edu/SCON/feedbackForm.html

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

122

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

32

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The Institution assesses the learning levels of the students . Institution has formed policy for slow learners and advanced learners according to it mentors decide about the students performance and categorizes students into slow learner and advance learners.

Lack of attention, lack of response and less understanding or students failing to some subjects are some points from which the teacher realizes and identifies the slow learner group in the class, separate teaching program is developed and special classes (tutorials) are conducted for them.

Demonstration of the procedures and re-demonstrations are taken to clear the concepts properly. Also, based on their scores at the formative assessment (internal exams) and assignments, the students caliber is also measured as continuous performance appraisal, i.e., if they need additional training in the form of revision/remedial courses are made available. Additionally, parents are also informed about the attendance and academic performance of their children by sending letters and through timely telephonic conversations.

Student Teacher Mentorship, Individual counseling done by the class

coordinators and departmental faculty on timely basis and as and when required. Doubts are cleared personally of each student. Counseling registers are maintained by each department. College also have a Counseling Cell headed by HOD Mental Health Nursing for specialized guidance and counseling services. From MUHS region wise psychiatrist list is given where college can refer the slow learner student, where they get proper counseling at free of cost. Biannually PG students progress report on attendance and academic progress is sent to university.

For advanced learner:

They are provided with additional tasks/challenges, such as taking up a short term research project under faculty guidance, or present posters and research papers at various conferences. This helps to increase their academic skills and motivates and prepares them for taking up postgraduate programs. They are also encouraged to carry out more complex treatment procedures, undersupervision.

Sinhgad College of Nursing rewards Advance learner during the Graduation ceremony. The achiever list , toppers names are displayed on the notice board. Each Specialty topper is awarded with rolling trophies, medals and certificates. The progress report of the students is informed to their parents also. The MUHS University also recognizes the students academic performance in the convocation ceremony.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
277	35

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

- Student Centric Methods are applied for all teaching learning activities
- Experiential learning: Aimed at helping the students to acquire knowledge, understanding and skills in techniques of nursing and practice them in clinical settings as per the Subject requirement. Students are posted at hospital in various Units/ Wards, Intensive care units and Operation theatre for skill development and patient care. Also Speciality areas of ENT, Ophthalmology, Burns, Psychiatry, Cardiac care unit and Paediatric posting are given for specific training. Community based care is rendered by the student and faculty in collaboration with Parent Hospital.
- Integrated/inter disciplinary learning: Students are taught comprehensive care for Individual client concerning health as a state of complete wellbeing.
- Self Directed Learning: Students have provision for self-study during College hours. College provides library hours included in time table also assisted learning is facilitated in library, other than college hours.
- Participatory learning: Usually classroom learning follows lecture method. Through interactive discussions, class room presentations and seminars are conducted. Microteaching is done by the students to enhance individual student's teaching skills. Tutorials are planned as a revision classes.
- Patient-Centric and Evidence-Based Learning: Patient centric case discussions are held in the wards and clinical demo rooms. Institute continuously motivate the faculty and the UG and PG students towards their enrollment in several research areas apart from their curriculum as well as encouraging them towards the publications in various national and international journals. Using research findings to guide their decisions, actions and interactions with patient, patient and community.
- Role play: Activities like role play, Street play, Awareness programmes and Swachata Abhiyans on health related dramas for health awareness. are conducted.

File Description	Documents
Upload any additional information	View File
Link for additional information	http://sinhgad.edu/SCON/newsEvents.html

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers at Sinhgad College of Nursing use lesson planning & Use of ICTs, for Teaching learning process, it's an effective and efficient tool for learning experience to recent trends in nursing.

ICT based education helps to develop new ideas, in course content and curriculum. Creative material and methods are used to provide knowledge, develop skill and provide more hands-on training with more specific practical experience. It provides access to global learning resources and information. It also makes learning interesting and enjoyable. It improves the standards of presentation. The tools used during lessons motivate students to continue learning outside the classroom/ College hours.

E-resources provide access to quality training resources and keeping skills updated. IT breaks the boundaries of classroom teaching and makes the learning experience as a motivation rather than boredom.

In addition to chalk and talk method of teaching, the faculty members are using the IT enabled learning tools such as PPT, Video clippings, Audio system, online sources, to expose the students for advanced knowledge and practical learning. Classrooms are fully furnished with LCD/OHP/Computers. College uses a diverse set of ICT tools to communicate, create, disseminate, store, and manage information for the UG and PG students.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

35

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality**2.4.1 - Number of full time teachers against sanctioned posts during the year**

35

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

01

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Our college is one of the Centers for conduct the practical examinations by the MUHS. Same technique is adopted for midterm and Prefinal examination. Confidentiality is maintained by ensuring the students enter the exam hall 30 minutes prior to the commencement of examination. Once the students are in, the question paper sealed copy is opened by Exam Supervisor. Each invigilator is assigned 30 students for supervision. Sealing and packing of answer scripts are done under the close supervision of Exam co-ordinator. The examination schedule is intimated to the department through the academic calendar and master rotation plan. The circulars of internal assessment exams are displayed on the notice board well in advance for the students to have sufficient preparation time. The assessed theory paper answer sheets along with the question paper are shown to the students in the lecture hall by the concerned teaching staff. Any doubts which are observed in the correction are brought to the notice of the concerned staff by the students concerned.

File Description	Documents
Any additional information	View File
Link for additional information	http://www.sinhgad.edu/SCON/pdf/Academic_Calendar_20-21.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Sinhgad College of Nursing follows a transparent, time bound and efficient mechanism for internal assessments. For all internal

assessment examinations (Midterm, Prefinal and Unit tests), after the correction of the theory and practical answer sheets, the students are given their respective papers for Marks verification and clarification of doubts if any. If there are objections found, they are resolved by the concerned faculty under the supervision of the HOD. If no objections are encountered, the student is asked to sign in the no objection box on their respective paper.

The MUHS has a well developed Internal Assessment Scheme of examination and submission of internal assessment marks . All the mechanism and procedure is well worded and clear. At the college level there is a UG and a PG exam Coordinator to monitor all the internal examinations and and Deal with any grievances if any.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.muhs.ac.in/search.aspx

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The institution has articulated its graduate attributes like skillful, knowledgeable, leadership qualities, competent to meet the global challenges, employability through its vision and mission statements.

As the students are the brand ambassadors of this Institution, it is expected they share common values with the mission and vision of the Institution. The learning outcomes are clearly stated in the syllabus of each program, the details are made known to the students by the respective faculties. Faculties are aware about the learning outcomes because they are involved in the ,meetings held on syllabus and in case of new faculty they understand the learning objective while discussing with his or her colleagues and are always given orientation/ refresher courses through the faculty development programs.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://www.sinhgad.edu/SCON/coursesOffered.html
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The faculties monitors the performance of the students in both internal and University level examinations. Percentage of students passing subject with score 50% is analyzed. If the percentage of students with below 50% is more than 30-40 percentages of the students, the reason for such performance is discussed with the concerned faculty. Feedback from each student every year is collected and analyzed. As the evaluation and teaching methods are aligned to meet the educational objectives, if a student does not get 50 % in the subject, he/she is considered as a poor performer. If the percentage of poor performers increases in any subject, the reason for poor performance is evaluated. It is felt that if a student could score in formative and summative examination, it can be considered that learning objectives are met as specified.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://sinhgad.edu/SCON/feedbackForm.html

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

57

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	http://www.sinhgad.edu/SCON/achievements.htm 1

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://sinhgad.edu/SCON/naac.html#>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NA

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

11

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Institute has research Cell since 10 years which has developed excellent research environment in Institute and successfully developed research incubation center from academic year 2018-19. Web link of research incubation center is formed.

Following requirements are addressed -

- Promote research culture - Startup policy for implementation - Institute has 13 MOUs with government and non-government organizations.

- Provision for support, mentoring, taxation & legal support. - Excellent infrastructure is being provided to the researchers to conduct research projects. - Resource support For admission policy is developed - Eligibility criteria is set - Time duration of 36 month given - Selection, screening and admission process strictly under college local management.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://sinhgad.edu/SCON/pdf/Incubation-Research-Center-Course.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

1

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

5

File Description	Documents
URL to the research page on HEI website	http://sinhgad.edu/SCON/research.html
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

3

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

9

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

1. Institute conducts exhibitions, survey & health awareness campaigns as part of extension services and actively participates in mini and multi diagnostic camps conducted by the parent hospital; Nursing student and faculty participated in 110 camps since 2009 and also does referral services to RPH and UPH 2. College of Nursing conducts First Aid trainings for school teachers, ambulance drivers and class IV employees of parent hospital,

3. Tree plantation

4. Conducts NSS activities and camps since 2010 mainly for environmental sanitation and tree plantation 5. Implement Bahishal programmes.

6. In-service education programme for Nurses 7. Provides carrier guidance all over Maharashtra.

8. Menstrual Hygiene day celebration 9. Celebrates various health days. 10. Helps in natural calamities management by mocks and drill operation.

11. Plan home visits for family health services in the community.

12. Arranges various health checkup camps.

13. Participation in national health programme like awareness of pulse polio, National iodine deficiency control program, family planning, national tuberculosis control programme, National anemia control program, National AIDS control program etc. 14. Blood donation camps conducted every year. 15. IMNCI workshop since 2010.

16. Communication and soft skill development

17. Women's work place sexual harassment prevention and prohibition programme

18. MBBS internship orientation programme

19. Audio Visual Aids exhibition

20. Skills development programme

21. Induction programme for M.B.B.S. internship interns

22. Vigilance awareness week celebration

23. Green campus Drive

File Description	Documents
Paste link for additional information	http://sinhgad.edu/SCON/newsEvents.html
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

9

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

22

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

21

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

6

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

13

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Sinhgad College of Nursing is a part of Sinhgad Technical Education Society, Pune. It is located in Narhe Campus. The campus has excellent greenery with gardens and all required facilities and accessibility .The institution has the necessary infrastructure according to the norms laid by the Indian Nursing council and affiliated university for the effective and smooth conduction of all

it academic activities. Available physical infrastructure is utilized properly for curricular and co-curricular activities. College has conducive and research friendly environment.

- Lecture halls - 08, with well-equipped ICT (Information and Communication Technology) facility.
- Seminar rooms - 02, with well-equipped ICT facility.
- Preclinical laboratories - 06, with all required facilities.
- College library including digital library with internet facilities.
- Departmental Library.
- Administrative offices.
- Common Room (Girls & Boys)
- Auditorium 1000 capacity.

All the facilities are utilized regularly and for maximum possible duration.

- Laboratories are optimally utilized for routine demonstration and redemonstrations.
- Museums are made available under clinical speciality .
- Institution library is open from 9.00 am to 9.00 p.m. and Central library of SKNMC & GH is common facility for entire campus is open for 24X7.
- Computer lab with adequate computer facility along with WIFI and Internet facility is made available for the students.

In order to maintain the infrastructure, institution uses the separate Maintenance Department in the campus with electrical, civil and mechanical expert staff from the sister institute (SKNMC&GH).

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://sinhgad.edu/SCON/index.html

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Sinhgad Technical Education Society organizes sports and cultural activities every year like "Sinhgad Karandak" which is an inter-collegiate sports and cultural extravaganza.

Maximum participation of students of institute is ensured in the

events. The campus has standard & professional cricket as well as football grounds.

Various infrastructure facilities for outdoor sports such as cricket, throw ball, athletics, volleyball and football are available. The facilities like gymnasium and indoor sports like carom, chess, and table tennis are also available. We also have fully equipped gymnasium.

The institute always encourages the students to participate in sports and cultural events held at the university level Ashwamedh and Spandan and the Intercollegiate TNAI sports held at Pune.

Also students actively participate in Medifest and Syncitium organised by sister institute SKNMC. Apart from this the Student Nurses Association of India unit of the institution conducts annual sports and cultural activities in the form of cultural and sports week in every Academic year .

The Yoga OPD is actively functioning since many years along with the Yoga & Meditation Hall for all faculty, students and Patients.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://sinhgad.edu/SCON/index.html

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

12

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

65,18,460.00

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

Library is situated in ground floor with all necessary books and literature measuring 1700 Square feet. The concept of central library helped students and staff members to access books of different professions under one roof. The library functions 24/7, 365 days a year. The concept of 24/7 has helped students to study at their own leisure. Yes. The Library Advisory Committee (LAC) is headed by the chairman (Principal), comprises of 2 teaching faculty representative, and 7 student representative, 01 Librarian as a member secretary. The committee is responsible for procurement of library books and journals and its maintenance and managing the library issues. The LAC meets once in three months as and when necessary. To make the library user friendly LAC recommends that library should be kept open on Sundays and all Public holidays during the examinations. Open Access system for accessing the collection of the library is followed. Staff and students of the institute can refer any book, journal, reference book, library dissertation, CDs without any interference.

Total area of the library (in Square Meter) 1700sq.ft

Total seating capacity Central Nursing Library: 50

Working hours during working days-9-8pm

4.2.1 Library is automated using Integrated Library Management System

Sinhgad College of Nursing Library is using the AUTOLIB-NG an Integrated Library Management Software package by Akash Infotech , Pune with all the modules for day to day operations and its efficient management.

Name of ILMS Software: - AUTOLIB-NG (Upgraded version)

Nature of Automation: - Partially Automated

Year of Automation: - 2012

Features:-

- Multi user software
- Easy search access to books, periodicals & managerial reports.
- User friendly Windows base software, which requires minimum training to operate.
- Retrieval of data is simple, fast & efficient using OPAC.
- Continuous up gradation of the software to accommodate library changing needs.

The AUTOLIB-NG software has the following main modules:-

1. Master
2. Member
3. Acquisition
4. Circulation
5. Cataloguing System
6. Serial Control System
7. OPAC

1. Master : User can add various master entries from this window. User has to select any one master type from 16 different masters. User can click on one master type for which user wants to do operations like add or modify the data. e.g- Book type master, Suppler master, Holiday master, Accession master etc.

2. Member : User can add member information from this window i.e. name, class, Membership ID, address, E-mail, blood Group, gender, validity of membership etc.

3. Acquisition -

Book requests, Book orders are managed by this window.

- The software provides user-friendly acquisition process.
- User can add multiple material types like books, CD, video cassettes, etc. when multiple copies of books are procured and only single window data entry is required.
- Overall Status of the library books - text and reference, issued, withdrawal can be accessed.
- Accession register, various reports can be generated from this module.

4. Circulation:-

- For issue, return and reissue of books software has a circulation module.
- Circulation transactions reports can generated with the help of this module by per day, per month, per year.
- Overdue report generates by this module.

5. Cataloguing System:

- User can print catalogue cards of books using this window. Catalogue card displays all information of a book like Author, Price, Publication Year and book status like Withdrawn /Issued/ On shelf etc.

6. Serial control:

- Periodicals / Journals handling.
- Managing the subscription renewals, missing issues and bindery management.
- Maintenance of master file of all periodicals subscribed in the library.
- Subscription / Renewal of periodicals and journals.
- List of received, expected and missing issues can be obtained.

7. OPAC (Online Public Access Catalogue):

- User can search; browse the Library collection (Books, Journals, and PG Thesis, New arrival List etc.)OPAC.
- The software has facilities of keyword creation to enable keyword and indexed searches.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

27,169 Lakh

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

Teachers-2, Students-33

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

STES always promotes and encourage infrastructure improvement as per requirements and it is an ongoing process. Institute continuously strives to provide state-of-the-art technologies and update its ICT facilities to ensure efficient functioning. Extensive infrastructure has been setup. Institute provide well equipped computer lab with 100 Mbps internet connection and WIFI facility.

The college has 100 mbps LAN connection with free WIFI within all campus. It enable faculty member to prepare computer aided learning materials.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

48

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

78,47,677.00

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

RULES AND REGULATIONS FOR UTILIZATION OF FOUNDATION LAB

- To issue and replace the articles the set time is 12noon-1pm.
- Teachers will strictly maintain the lab utility register which will be available in the lab when they will be utilizing it.
- The courses who require the lab for demonstrations should submit their lab rotations to the lab incharge to prevent

overlaps of students.

- Written application is mandatory to issue the articles from the lab.
- The person who will be using the articles will make sure that article's after care will be taken care of before replacing.
- While issuing articles from the lab it will be individual's responsibility to check their efficiency to work, any mishaps will not taken care of while replacing the same.
- All will make sure that they will be replacing the articles on the same day within prescribed timings or can replace the next day.
- The one who is writing an application for issuing the articles will only replace them in the lab.
- Any article misplaced, lost or broken the responsible teacher will replace the same. The lab incharges will not be responsible to replace the lost one.
- Lost articles should be replaced within a weak or else they will be liable for the penalty of Rs.50/-per week.
- Policies:
- To issue and replace the articles the set time is 12noon-1pm.
- Written application is mandatory to issue the articles from the lab.
- The individual student or the group of students who writes an application will be wholesome responsible for replacing.
- The students who will be using the articles will make sure that article's after care will be taken care of before replacing.
- While issuing articles from the lab it will be students responsibility to check their efficiency to work, any mishaps will not taken care of while replacing the same.
- All will make sure that they will be replacing the articles on the same day within prescribed timings or can replace within four days of issue date.
- The one who is writing an application for issuing the articles will only replace them in the lab.
- All articles will be replaced at a time .No excuse will be entertained while replacement.
- Any article misplaced, lost or broken ,the responsible students will replace the same. The lab incharges will not be responsible to replace the lost one.
- Lost articles should be replaced within four days or else they will be liable for the penalty of Rs.50/-per week.
- Students will pay the penalty in the admin office to Mr.Sachin Kudale after confirming the penalty amount with alb incharge.
- After paying the penalty students should produce the receipt to the lab incharge.

Nutrition Lab policy

- Application to issue articles must be written
- Application to issue articles must be given a day prior
- Issue and replacement of articles will be done between 12-1pm
- If any breakage, damage or misplacement of articles notices corrective action will be taken.
- Articles must be replaced within a week. If time is extending prior inform and take permission from in charge
- Replacement of the articles must be done after disinfecting/ cleaning only
- Do not let articles and equipments or linen get damage with stain or spillage
- Usage of solution and medicine must be done carefully without any spillage
- Lab should be occupied as per scheduled planned by coordinator /Without work students should not occupy the lab.

Sports Committee Rules and Regulation

1. Issuing and replacement will be done in Sports Inventory Register.
2. Issued sports material should properly get replaced as it is.
3. For issuing the sports articles the list of articles give to sports committee incharge then only the articles will be issue.
4. Students are allowed to play in various campaigns with permission of Principal and under the guidance of responsible teacher only.
5. All the teacher should motivate their respective class students towards indoor and outdoor sports
6. In each activity from each class as many as the students should actively participate as per the sports calendar of a year.
7. Key of Both cupboard will not be handover to anybody in any condition without Principal Madam's permission.
8. During SNA sports competition, utilized college T-shirts will be send to S.K.N.M.C laundry before replacing to sports Incharge by class co-ordinator.
9. During the sports campaign if any article get broken or lost, then the whole members of the sports campaign are responsible to replace new article as it was or Lost and broken articles cost will be recovered by teacher/ student who is responsible (Refer cost of articles list).

10. Within two days issued articles to be replaced to sports Incharge.

MCH Lab Policy

1. Issuing and replacement will be done in MCH lab issue register only.
2. During Lab hours maintain silence in MCH Lab.
3. Maintain Cleanliness in MCH lab.
4. 1:10 teacher-student ratio to be maintained.
5. Students are allowed to work in MCH lab under able teacher supervision only.
6. All Nursing students should hand over schedule of Practical Examination 7 Days prior, towards the Lab Incharge with list of required articles.
7. Key of Both cupboard will not be handover to anybody in any condition without Principal Madam's permission.
8. During practical, utilized mackintosh, Linen, and articles are properly washed in running water and after drying only the articles should replace to MCH Lab Incharge.
9. Lost and broken articles cost will be recovered by teacher/student who is responsible (Refer cost of articles list).
10. Within two days issued articles to be replaced to lab Incharge.

COMMUNITY HEALTH NURSING LAB

1. The articles will be issued by lab- in- charge only.
2. While taking articles the students will not disturb other articles in the cupboard.
3. Once the articles are issued to the students ,the safety and security of the articles becomes the responsibility of that student.
4. The students should not directly exchange ,share or borrow articles from each other.
5. Ensure that you use the articles for its right purpose.
6. The student should submit in writing the list of articles you require from community health nursing laboratory to the lab in-charge.
7. Issuing & Replacement of the articles time is 2 pm -3 pm daily.
8. The articles will be replaced back in the community health nursing laboratory to the lab in-charge.
9. While returning the articles ,the students will not disturb

other articles in cupboard & see to it that the articles are replaced back at their proper places.

10. The articles which are issued to an individual students should be returned back by the same students only
11. The issued articles should be replaced within 24 hours.
12. Any loss or damage to the articles ensures that the articles should be immediately reported to the laboratory incharge only
13. The articles should be replaced back in their allotted places.
14. While replacing the articles and CHN bag ensure that the articles and the bag are cleaned and dried properly.
15. All articles should be replaced at same time, if fails to submit, or else fine will be imposed, i.e. Rs.50 per week

Computer lab policies

- Eating, drinking from uncovered containers and the use of tobacco are not allowed at any time.
- Removal of documentation, software, or equipment from the labs is prohibited.
- Software in the labs is subject to copyright licensing agreements. Copying or removing software from the labs is considered theft and is a violation of U.S. copyright laws.
- Please leave the station ready for the next patron. Leave the monitor on the login screen, pick up all your papers and push in your chair.
- Abuse of computing resources is considered a serious offense that may result in disciplinary action by the University and loss of computing privileges.
 - Using hardware and software properly.
 - Respecting the privacy of other users; do not try to access any files that belong to another user.
 - Respecting other users who want to be in a quiet environment that is free of interruptions. (i.e.: no cell phone use in the labs)
 - Backing up your own data and protecting your own information.

Classroom Policies

- Classroom should be neat and clean.
- No writing on benches or classroom walls.
- LCD's should be handled carefully.
- Take your breaks during the break times.
- Do not leave the classroom in the middle of lectures or exercises.
- Switch off the mobile phones in classroom.

- Do not disrupt the classroom.
- No food in the classroom and drinks only in a spill-proof container.
- Collaborative support during a lesson
- Small group instruction
- One-on-one assistance
- Prepare materials
- Grade student work
- Proximity support for appropriate discipline
- Sitting between two students to keep them focused
- Prepare bulletin boards
- Record grades
- Provide points, stickers, happy faces, etc.
- Keep class supplies/materials organized
- Conduct daily classroom routine
- Restroom assistance
- Order supplies and materials
- Provide supervision during lunch, recess, breaks.

IT Policy for Web Users

- Information technology department is a comprehensive integrated information system designed to manage all aspect of college operation.
- IT department has created individual password and login for website usage.
- Some sites are blocked which are not used for educational purposes.
- Network enablement, internet connectivity, firewall and security are monitored.
- All sites are under the control of IT department.
- MUHS website is accessible for all students and teachers for the day today updating and reference without login and password.
- We have right to remove; refuse to post any user contribution for any reason.
- Disclose your identity or other information about you to any third party who in our opinion reasonably claims the material posted by you infringes their rights, including their intellectual property rights or rights to their privacy.
- Take appropriate legal actions, including without limitation, referral to law enforcement, for any illegal or unauthorized use of website.
- Adequate information by which we can contact you (including your name ,postal address, telephone number and, if available e mail address).

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://sinhgad.edu/SCON/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

200

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

13

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to Institutional website	http://sinhgad.edu/SCON/newsEvents.html
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

188

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

188

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

24

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

12

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

21

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

1

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Sinhgad Technical Education Society's, Sinhgad College of Nursing provides variety of facilities to students such as placing the students in various work under university programmes such as 'Kamva Shika', NSS activities like celebrating and organizing different occasion e.g Health Days, NSS Special Camp, different levels of sports competition and promote students to participate in sports and cultural competition in and around Pune and even all over Maharashtra, College provides various National and International placement program, College provides different learning experiences such as field visit, working in PHC, Regional Mental Hospital, Oxfam, and many more. Workshop and different webinar for students educational and curriculum development.

File Description	Documents
Paste link for additional information	http://sinhgad.edu/SCON/newsEvents.html
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

01

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The 'Alumni association of SCON' is the registered association since August 2009 the association has regular interactions with alumni through annual meets. Institutes provide concession for Alumnus for enrolling college National and International Conferences. Alumni Association provides funds for the research projects, The institute has alumni which consist of undergraduate as well post graduate students. Institute alumni is registered under society register act, which has a collective data under one umbrella. The alumni association maintains a database of all the students who are registered. These students are informed about lectures, workshops and Continuing Nursing Education, programmes conducted in and by the Institution so that their knowledge base can be enriched. Also monetary concession is given to the students for different conference, workshop and publication in e- journal of institute.

File Description	Documents
Paste link for additional information	http://sinhgad.edu/SCON/feedbackForm.html
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT**6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

VISION

Sinhgad College of nursing envisions to be recognized as a centre for excellence in nursing education and healthcare, which would be renowned for Innovations in pedagogy, interdisciplinary research and community services.

MISSION

Sinhgad College of Nursing is committed to provide healthcare and well being through excellence in nursing education, research, practice and service while fostering diversity and inclusion.

The institution mission defines the distinctive characteristics in establishing itself as a quantitative and society need based center for imparting best knowledge & skills to the undergraduate and post-graduate training students through the set standard nursing course. Institute believes in providing free & quality nursing care to the needy people through parent hospital.

File Description	Documents
Paste link for additional information	http://sinhgad.edu/SCON/about.html
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Institute has a decentralization mechanism for delegating authority and providing operational autonomy to work towards a decentralized governance system.

1. Principal Level - The Governing Body delegates all the academic and operational decisions based on policy to the Principal in order to fulfill the vision and mission of the institute.
2. Faculty Level - Faculty members are given representation in various committees/cells and allowed to conduct various

programs to showcase their abilities. They are encouraged to develop leadership skills by being in charge of various academic, co-curricular, and extracurricular activities. They are given authority to conduct industrial tours and to have tie up with industry experts and appointed as coordinator and convener for organizing seminars/workshops/conferences/FDPs. For effective implementation and improvement of the institute different committees are formed.

3. Student Level - Students are empowered to play an active role as a coordinator of co-curricular and extracurricular activities, social service group coordinator. SNA team members and representatives are actively involved in planning and executing different programs.
 4. Participative management - The institute promotes a culture of participative management by involving the staff and students in various activities. All decisions of the institution are governed by management of facts, information and objectives. Both students and faculties allowed to express themselves of any suggestions to improve the excellence in any aspect of the Institute.
- Strategic Level - The principal, academic co-coordinator and staff members are involved in defining the policies and procedures, framing guidelines and rules regulations pertaining to admission, placement, discipline, grievance, counseling, training development, and library services etc., and effectively implementing the same to ensure smooth and systematic functioning of the institute. For the various programs to be conducted by the institute all the staff members will meet, discuss, share their opinion and plan for the event and form various committees involving students and coordinate with others. Staff members are also involved in deciding academic activities and examinations to be conducted by the college.
 - Functional Level - At functional level the faculty members participate in sharing the knowledge by discussing on the latest trends in technology during faculty meeting. Faculty members are involved in University work - BOS, Examiner etc.
 - Operational level. The Principal of the institution is responsible for academic, nonacademic and administrative activities of the institution. On behalf of the institution, she interacts and corresponds with Govt. of Maharashtra, UGC, Affiliating University, etc., The budget is earmarked for staff members and students to participate in various programmes organized by the institute. All the staff members actively participate in implementing the policies, procedures,

and framework designed by the management in order to maintain and achieve the quality standards. Office staff are involved in executing day to day support services for both students and faculties.

- LEVELS OF PARTICIPATIVE MANAGEMENT Teaching Staff:
 - IQAC committee
 - Curriculum Committee
 - NAAC committee
 - Admission committee
 - Research cell
 - Documentation committee
 - Alumni Committee
 - Grievance committee
 - NSS unit
 - Discipline committee
 - Cultural committee
 - Woman harassment cell

File Description	Documents
Paste link for additional information	http://sinhgad.edu/SCON/pdf/organogram_6.1.2.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Strategy type Details Curriculum Development

- The affiliating university updates curriculum following INC guidelines and the same is implemented at the college.
- Board of Studies is formed at university level. Teachers from college represent BOS. All HOD's are involved in revision of syllabus.
- Innovations are made, From Academic Batch 2019-2020 onwards Nursing research is shifted from final year to third year basic B.Sc. Nursing. Obstetric and Gynaecology nursing theory and practical hours are both are both shifted in final Basic B.Sc. Nursing syllabus.
- Health education campaign to increase community participation in health care activities.
- Health related and some public days are celebrated at college
- Special Lectures are arranged for students on Substance Abuse and personality development, memory training and improvement

etc.

- Regular conduction of seminars,workshops.
- In-service education and faculty development programmes are arranged.

Teaching and Learning

- Encouraged teachers to enrol for Ph.D. Nursing.
- Study leave for teachers to pursue their post-graduation.
- Induction training for Newly Appointed Staffs to get oriented to the college.
- Visiting faculties from sister institutes like Medical College, Law College are invited to deliver lectures in the respective speciality areas.
- Feedback was given to each teacher of college related to his / her performance, also remedial measures taken.
- Teacher's classes are evaluated by academic coordinator, Head of Department and Principal to foster good teaching practices and skills.
- High speed Wi- Fi internet access for teachers and students.
- Leave concession for faculty to attend conferences, workshops and examination, research related work in nursing profession.
- Teaching learning evaluations to foster excellence in teaching skills.
- Conducted seminars, conferences and workshops, CNEs, FDP.
- Webinars/ Diksha trainings are attended for updating knowledge regarding COVID-19.
- Online classes, webinars were conducted for students during COVID-19 pandemic.
- Specialty-wise webinars are planned for students. Online classes were conducted.
- Extra classes, tutorials, question bank, practice tests and repetition of difficult topics are also organized.
- Basic Workshop on Research Methodology is organized for up gradation of teaching skills.

Examination and Evaluation

- UG and PG Exam Co-coordinators monitor all examination related activities at institute and university.
- All norms of university examination are strictly followed. Exams are planned well in advance and all exam related documents are displayed on exam notice board.
- Online Marks entry of all internal assessment, University theory paper assessment and Practical examinations are done.
- Online prefinal theory and practical examinations were

conducted and evaluated due to COVID 19 outbreak as per university guidelines.

- Online synopsis and thesis submission and evaluations are done.
- Graduation ceremony conducted at college by following COVID 19 norms.
- Awarded all topper students and toppers of each speciality.
- Concurrent evaluation mechanism.
- Betterment exam for ATKT students.
- Students are allowed to attend next academic year with failed/ ATKT results as per MUHS circular.
- Educating students on written examination skills.
- Subject wise question banks are circulated and practiced.
- Guidance and counselling to slow learner students.
- Guidance to teachers on Question paper setting and standard evaluation methods.
- Grievance cell is well functioning.

Research and Development

- Promoted research culture among staff and students
- All Final year UG and PG students undertake research project under teacher's guidance.
- They also take up short term researches as a project.
- Journal club meets arranged every regularly.
- Research cell is wellfunctioning.
- Revised guidelines and schedule for undergraduate, post graduate students and teachers, departmental researches.
- All researches are passed through college ethical committee.
- Appreciated teachers who actively worked in nursing research.
- Best student researcher awards are given.
- Quality of the existing Research journal of the institute is improved.
- All students and teachers were encouraged to publish their articles in journals.

Library, ICT and Physical Infrastructure / Instrumentation

1. Computers - 48
2. Printers - 05
3. UPS - 20
4. Television set - 3
5. Internet bandwidth speed - 100 Mbps with wifi.
6. LCD and desktop facilities. (Mounted 6 and Movable2)
7. OHP - 6
8. Well-equipped labs.

9. College website with regular updates.
10. Sports Indoor and outdoor facilities.
11. Indoor Gymnasium.
12. Canteen, mess and cafeteria facilities.
13. Sick rooms, Parking sheds, Banks, ATMs, in campus clinical area, hostels, common rooms
14. 1,000 sitting capacity state of art auditorium.
15. College own 2 buses: free transport facility for students.

Human Resource Management

- Local Management Committee: 'The Governing Body' meets biannually.
- Management representatives meet all faculties to solve any grievances and guide them periodically.
- Selection and staffing is done as per MUHS and INC norms.
- All posts filled as per MUHS norms.
- Promotions and increments given timely.
- General body Meeting of students was organized under student nurses association of India.
- Faculty and Staff recruitment as per the requirement.
- Staffs are recruited and timely approval is taken by Maharashtra University of Health Sciences, Nashik.
- Staff selection process is transparent, merit based and as per guidelines of the MUHS. Wide Publicity is given by the Society in the News Papers for staff recruitment to get the best faculty.

Industry Interaction / Collaboration

- 1008 bedded sister institute Smt.Kashibai Navale Medical College and General Hospital with all specialties, students are getting excellent hands on experience.
- It is a charitable hospital providing all facilities with minimal charges to the patients. College is in the premises of the parent hospital.
- Meetings with hospital staff and teaching faculty were conducted.
- Collaboration with super speciality hospitals like N.M. Wadia Institute of Cardiology, Fabiani and Budrani Heart Institute, Unique Deaddiction Centre.
- Field visits are arranged at different organizations/ industries.
- Placement cell is well functioning. Different hospitals/ institutes are invited for campus selection process for final year students and all alumni.

Admission of Students

- Basic B.Sc. nursing, Post Basic B.Sc. M.Sc. Nursing: Rules and regulations are framed by DMER every year for the admission process.
- DMER conducts the entrance test, prepare a merit list and admit the students by maintaining statutory reservation and transparency in admission process.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://sinhgad.edu/SCON/newsEvents.html
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

- Different policies, rules and regulation are set as per the apex body and affiliated university norms for fulfilling criteria & covering curricular and co-curricular activities for overall development of students and faculty.
- Each faculty is involved, monitored & evaluated regularly to make improvement in every aspect. The Institution has formed various Committees to support the smooth functioning of the Institution.
- The Principal chairs all the committees, HOD's monitor the implementation of all respective departmental activities. The recommendation or decisions after due approval by the management and statutory bodies are implemented to facilitate continuous development and quality improvement at the college.
- Institute has come up with additional development by establishing new infrastructure, Innovations in academics, Research activities.
- Every year the Institute carries out the needs assessment of the College in order to fulfill the criteria of Indian Nursing Council (INC), Maharashtra Nursing Council (MNC) and affiliated university (MUHS). Different curricular and co-curricular committees are formed to cover the different aspects of the institution.
- Organizational needs of institution are identified through

regular student's and faculty's feedback, student's progress and patient's satisfaction with care and needs are fulfilled for identified areas to be improved. Regular evaluation, replanning is done through excellent management support as and when required.

- Management has developed some software programs which are for the smooth functioning of all the activities related to students, teachers and non-teaching staff members.
- There is a formal policy to ensure quality. The IQAC is in place and its design, working actively. The policies are driven by holding meetings and audits at regular intervals. The feedbacks received from various committees and stakeholders are used to recommend/ review/ modify and re-plan quality strategies. The implementation of recommendation is done through various departments to facilitate internationalization and institutionalization of quality parameters. The deployed policies and recommendations are carefully reviewed through formal and informal feedbacks, periodic meetings and action taken reports.
- Employees' group insurance scheme: started from 2004 and operated by LIC of India, it is applicable to all College employees appointed on scale.
- Permanently approved and PG qualified staff is being paid salaries as per the 6th pay commission recommendations with regular DA increments as per state government rates.
- The staff is allowed 15 casual leaves per year apart from earned leaves and medical leaves as admissible under the STES rules.
- Study leave is been granted for pursuing higher studies in nursing.

File Description	Documents
Paste link for additional information	http://sinhgad.edu/SCON/pdf/college_committee_6.2.2.pdf
Link to Organogram of the institution webpage	http://sinhgad.edu/SCON/pdf/organogram_6.1.2.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support

A. All of the above

Examination	
File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Several welfare schemes are available to teaching and non-teaching staff of the College:

1. Employees' group insurance scheme: started from 2004 and operated by LIC of India, it is applicable to all College employees appointed on scale.
2. Employees LIC EDLI (Employees' Deposit-Linked Insurance Scheme) in Lieu of Provident Fund Commissioner's EDLI scheme: started in 2007 and applicable to all employees contributing towards provident fund.
3. Personal accident policy with hospitalization expenses cover: started from 2009 with New India Assurance Co. Ltd. All employees contributing towards EMBF are covered under this policy.
4. Medical treatment is available in Smt. Kashibai Navale Medical College and General Hospital, Pune which is under the Sinhgad Technical Education Society. The treatment is available on a wide range of in-patients diagnosis and treatments such as CT & MRI scanning, surgical care, dental care, physiotherapy, intensive care, etc.
5. Staff is provided College bus transport with reasonable charges.
6. Facilities are available for teaching and nonteaching staff for accommodation in the campus.
7. Permanently approved and PG qualified staff is being paid salaries as per the 6th pay commission recommendations with regular DA increments as per state government rates.
8. The staff is allowed 15 casual leaves per year apart from earned leaves and medical leaves as admissible under the STES

rules.

9. Study leave is been granted for pursuing higher studies in nursing.
10. Social club celebrates birthdays and major events.
11. COVID-19 insurance by MUHS.(circular no. MUHS/SW/800/2020 dated 03/08/2020, letter no. 11/2020)

Apart from the aforementioned welfare schemes, staff have the option of availing several recreational/sport facilities exclusive to STES, such as the sports ground and gymnasium.

File Description	Documents
Paste link for additional information	http://sinhgad.edu/SCON/pdf/6.3.1.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

11

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

05

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

11

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

A major appraisal undertaken by the College, annually, pertains to the staff. The appraisal is undertaken on a standard format developed by the College Management. If the appraisal of a faculty/member staff is deemed as satisfactory, the relevant promotion/increment is accorded; however, in cases where this is not so, a reappraisal may be undertaken after a duration of three to six

months, during which period the concerned faculty/staff member is given the opportunity to rectify outstanding issues and make improvements. Appraisals ranked poor and/or outstanding are reviewed to eliminate bias. This potentially brings in more accountability and a sense of responsibility to ones work and profession.

File Description	Documents
Paste link for additional information	http://sinhgad.edu/SCON/pdf/6.3.5.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

- The institute ensures an internal and external audit of its accounts. The auditing is undertaken as required by the following provisions of the Societies Registration Act of 1960 (in effect today as the Maharashtra Act), to which the Colleges Management is registered to:
 - Section 24 of the Act provides for inspection of documents- as provided under this section, any person may inspect all the documents belonging to the Society registered under the Act, ensuring transparency and giving little scope for ambiguity in the Societies functioning.
- Section 12 on matters concerning finances and accounts, as specified under this section, the Society maintains proper books of accounts in its office with respect to all sums of money received and expended by the society.
- Section 13 provides for submission of the balance sheet and annual list of the governing body before the Registrar of Societies. Income and expenditure account must be audited by a person, who, under section 226of the Companies Act 1956, can act as an Auditor of Companies registered in the state of Maharashtra.
- Section 25 of the Act states that the Registrar of Societies may in his/her own motion, or otherwise, hold an enquiry into the working and financial condition of the registered Society. The College Management deposes auditors from Pune for the purpose of undertaking an internal audit of the Colleges finance related records. A group of external auditors, comprising a team of chartered accountants perform the statutory auditing of the Colleges financial records and books

as per the guidelines of the Income-tax Department.

- Institution conducts external financial audits regularly with N.R. KABRA AND CO. Chartered accountants. M.NO. 039215 FRN-104499W.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

21.750/-

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

- College follows a proper budgeting system with adequate resources for recurring expenses (e.g. salary, faculty, enrichment, maintenance etc), learning resources (e.g. books, and periodicals- both print and online versions), and developmental purposes (e.g. addition of new equipment and materials).
- First the Heads of the Department, in consultation with the other faculty members finalize the departmental requirements and forward the proposal to the Principal.
- Second, following the approval of the Principal, the proposals are sent to the College management for further consideration.
- Third, the Board of Management is the final decision making authority for budgetary approval.
- This decision is made in consultation with the Principal to ensure that the requirements stated in the budget are given

proper justification.

- The Management holds detailed discussions with all its Colleges separately prior to approving their individual budgets. These are then consolidated into organizational budgets, which are presented to the Board of Management for approval. This is done at an annual budget meeting at the Head office of the Sinhgad Technical Education Society, located at Erandwane, Pune, where Principals of all Colleges meet and present their plans for the following fiscal year, following which the sanctioned budget documents are dispatched to the respective Principals. The whole exercise is begun and completed in the last quarter of the fiscal year (1st Jan to 31st March).
- Following approval, additional justification if necessary, is provided by the respective department, following which a standard operative procedure is followed for procuring and purchasing. Budgets are prepared for both recurring and capital expenditure. However budgets for immovable assets is prepared by the College Management following assessment of the funds available, after providing for recurring expenditure, movable assets, repayments of loans and other cash outflows.
- The budgets are monitored by the Head Office through reports of "Budgets vs. Actuals". A half yearly budget review is held in the second half of October when necessary adjustments to the budgets are made, if required.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

- The Institution has established the Internal Quality Assurance Cell (IQAC) and is functioning since July 2012. The IQAC along with academic coordinator, curriculum committee monitors and evaluates the overall performance including Teaching and Learning. The IQAC has an Advisory Committee, Auditing Committee for conducting review of performance of the Institution as a whole.
- The IQAC conducts and analyzes the annual feedback and exitfeedback of students on the performance of teachers.

Report is disseminated to individual faculty after scrutiny and changes are implemented. Regular Feedback is also taken from

- stakeholders such as Students, Employee/ employer, Alumni, and parents.
- The outcomes of the review process conducted by IQAC are -
 - Revision and augmentation of Curriculum.
 - Enhancement in teaching learning outcomes.
 - Better stakeholder relationships.
 - Facilitating regular update of knowledge by the staff.
 - Improvement of learning resources.
 - Enhancing faculty knowledge and skills for quality enhancement in spheres of teaching, learning research and proper documentation.
 - Encourage publications.
 - Obtain and analyze feedback from stakeholders.
 - Developing quality benchmarks.
 - Information Dissemination to all sections of the institution.
 - Academic and administrative documentation.
- Institution has IQAC which reviews, plans and formulates guidelines for up gradation and maintenance of quality of various processes in the institution.
 - IQAC has contributed to institutionalization of many processes like monitoring the teaching learning and its impact by annual audits.
 - Institutional teaching learning performance is reviewed regularly with student's and teacher's feedback.
 - Promotions and increments are awarded to the faculties as per IQAC norms.

File Description	Documents
Paste link for additional information	http://sinhgad.edu/SCON/pdf/6.5.1.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

- The institute has appointed committees which look into monitoring of various aspects of continuous academic activities for e.g. Curriculum Committee with academic coordinator and academic audit committee and institutional

research committee. In order to enhance the quality of education imparted various suggestions are adopted:

- Strengthening student support services:-Various committees like Student Nurses Association, Anti-ragging committee, student grievance cell, and etc. help in strengthening student support services in the College. Senior faculty provides counseling on one to one basis and extra classes, tutorials for below average students.
- The institution encourages the teaching staff to attend the training in medical education technology, research methodology which helps in providing learner?centric environment conducive for quality education to the students by introducing innovative teachinglearning methods. Advanced training at national and international level is encouraged.
- Self directed learning mechanism has been introduced from academic year 2015-16. To maintain the flow of interdependent topics and to cover the missed topic due to absence there is an innovative approach of Compensatory Learning Mechanism. Compensatory Learning Mechanism is a modification of Self Directed Learning through Viva, tutorials or project, seminars under guidance and supervision of faculty.
- Self-appraisal method to evaluate the performance of the faculty in teaching, research and extension programmes has been in place since 2005.
- Restructuring of curriculum is recommended to the board of studies (MUHS) whenever required. The institution monitors research activity of the staff and students through the Research cell. It encourages students and staff to do research and to attend various workshops.
- The number of publications of all the staff is reviewed by the institution. It encourages the faculty members and students to publish their research in college as well as other reputed and indexed journals in order to enhance the quality and quantity of research being conducted.

File Description	Documents
Paste link for additional information	http://sinhgad.edu/SCON/pdf/IQAC_summary_20-21_Part_A.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC);

C. Any 2 of the above

Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	http://sinhgad.edu/SCON/newsEvents.html
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Sinhgad College of Nursing has organized various programs for gender equality, such as International Women's day Celebration, Breast cancer Awareness, Menstrual Hygiene Awareness, & Sexual and Reproductive Health awareness program by various specialty departments.

The campus where the college is situated is having a separate security office and 24/7 security guards are available. Campus also has a separate Police station. Also with Pune police the college has displayed Police Kaka phone number for safety and security purpose of the students.

The college has a well functioning counselling cell headed by the Mental health nursing department of the college. Registered anti ragging committee has been formed.

The college hostel facility which is situated in the campus has both common rooms for girls and boys separately.

Day care center for younger children of staff who are working in the hospital and college has been provided by institution.

File Description	Documents
Annual gender sensitization action plan	http://sinhgad.edu/SCON/newsEvents.html
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

- Being a health care institution, the parent hospital follows a strict protocol for management of the bio-hazardous waste material. This includes: Constitution of an exclusive committee in the parent hospital for the purpose of sensitization, monitoring and scrutiny of waste management system within the hospital. Maintaining a strict system of segregation and disposal of waste is done in every Department. Assigning specific staff members for scrutinizing and implementing the process. Use of color coded containers for the segregation of the bio-medical waste.
- The campus where the college is situated has a well maintained Effluent treatment and recycling plant. There are two sewage treatment plant (STP) installed, one in Vadgaon (Budruk) and one in Ambegaon campus (each with capacity of 300 m²/d). The treated sewage is currently being recycled and reused for gardening purpose.

- All the condemned electronic items from the departments are handed over to the central maintenance department under Smt. Kashibai Navale Medical College & General Hospital for disposal. An agency named M/S.PASCO, E-waste, Pune has been appointed to collect and manage -waste in the campus. The functioning of the said party is already in place in the campus.
- All the condemned electronic items from the departments are handed over to the central maintenance department under Smt.KashibaiNavale Medical College & General Hospital for disposal. An agency named M/S.PASCO, E-waste, Pune has been appointed to collect and manage -waste in the campus. The functioning of the said party is already in place in the campus.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways

A. Any 4 or All of the above

4. Ban on use of plastic	
5. Landscaping	
File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	B. Any 3 of the above
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded
7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Provision for ample of Cultural activities, indoor and outdoor sports in the campus has been made available. College also has Student Nurses Association Unit, College Student Council, NSS unit, registered alumni association to foster leadership and social quotient among students. Spiritual training for all students and staffs in collaboration with Art of Living, happy thoughts are regularly conducted in college. College also organizes Lamp lighting ceremony, graduation ceremony, yoga day, constitution day, nonviolence day along with all health days to inculcate moral values among students. In Graduation ceremony all topper students, best outgoing students are awarded. College have made provisions for scholarships from Social Welfare, Tribal Office, Economic Backward, Minority Scholarship, Savitribai Phule Scholarship, Earn While Learn, Dhanvantari Vidya Dhan Yojana, Sanjeevani, Book Bank, Lila Poonawala, Khushabu, Book Bank Student Nurses Association, Trained Nurses Association Scholarship, OPASH Scholarship and Bank Loans Sinhgad Nursing College takes efforts in providing learning environment which strives in tolerance and harmony towards diversities among students by regular ongoing NSS, co-curricular, extracurricular activities. The college observes Constitution day each year. Cultural week is a part of extracurricular activity and planned in the curriculum for all students where cultural and sports activities are carried out for students. Various days are celebrated such as Marathi Day, Yoga Day, Maharashtra Day, Nurses day, World health day. Art of living workshop is organized for students, Mental health day, Personality development workshops, Bahisal activity, etc. To support students financially various schemes under MUHS, Social Welfare, Private Scholarships and funds are provided such as Earn and Learn, Scholarships from social welfare, Leela Poonawala, TNAI, SNAI, TATA Trust memorial scholarship, Shri Brihad Bharatiya

Samaj. College Year book where students column is provided to share their thoughts, College library has News paper in regional language and in English are , Debate competition, Essay writing, elocution, etc are organized on various health and social issues.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Every day of students and teachers starts with College Prayer . Under College NSS Unit Constitutional Day is celebrated by teacher and students every year. Non Violence Day on account of Gandhi Jayanti is observed by students and teachers where various ellocution, debate, pannel discussions are held. Active Anti ragging committee is functioning in college. At the begning of each academic year enrolled students are made to fill and submit antiragging form. committee conducts lecture series for antiragging. Anti ragging committee Incharge's contact number is displayed on college notice. Anti ragging banners are displayed in college, canteens, mess, hostels. Six monthly anti ragging committee report is submitted to the University. Discipline committee is active to control and maintain student's conduct at college and in clincals. Annual awareness program undertaking of rules and regulations followed by students at the time of orientation program of each Academic Year. Student - teacher mentorship pattern is followed for all classes where one teacher mentor is allotted to ten students for guiding and supporting students for fullfilling their duties towards college and studies. Intern students are well explained about theirconduct to be observed during internship towards patient, colleagues, team members, hospital. Rules and regulations to be maintained by students and teachers regarding Library are displayed and signed by students. Rules and regulations to be maintained by students and teachers regarding all college Laboratories are displayed in respective labs.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	http://sinhgad.edu/SCON/newsEvents.html
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Describe the efforts of the Institution in celebrating /organizing National and International commemorative days and events and festivals within 100 - 200 words

Sinhgad Nursing College takes keen interest in celebrating and organizing various national and International days, events and festivals. In the beginning of the Academic Year., Academic Calendar is planned where all the yearly events are scheduled. Institution celebrates national and international commemorative days and events like world Cancer Day, Women's Day, World Tuberculosis Day, WHO Health Day, Teachers Day, Gandhi Jayanti, World AIDS Day, Yoga Day,

WHO Mental Health Day, Alzheimer's Day, World Heart Day, Constitution Day, National Unity Day, Independence Day, Republic Day. Institute Also Celebrates Ganapati Festival, Diwali, Christmas etc. Various National and International Health days are allotted as per the specialty to various Departments. Organizing Committee is formed to plan out the event. Roles and responsibility are allotted to respective concern teachers and students. Screening of the programme is done. Execution of program is done followed by the feedback. Within one week the report of the activity is finalized by the documentation committee and uploaded on the college website.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Organised webinar on Nurse: a voice to Lead -A Vision for future Health care

OBJECTIVES

- nurse a voice to Lead- A vision for future Healthcare
- Discuss transformation of Nursing Profession in India
- changing scope of Nursing Practice.
- Explain challenges in Covid Pandemic and Role of Nurse.

CONTEXT

Nurse; Representing the single largest group of healthcare professionals, working in the heart of community, in all settings, and caring for the patients throughout the life course, contributing in manpower development for health sector. Nurses have the potential to be influential agents of change and innovation. Keeping this as a Milestone; International Council of Nursing is rendering a Campaign "Nurse: a voice to Lead" since 2017 and the subtheme for 2021 International Nurses Day is "A Vision for future Health care"

To celebrate the Profession, Create awareness and endure care, knowledge, skill, competency and attitude of Nurses; Sinhgad College of Nursing has addressed this theme on this auspicious occasion with an Webinar for Nursing Fraternity. This webinar focused on Transforming Nursing profession, Accept the changing scope of Nursing and face the Challenges in Covid 19 pandemic

The practice

Students were asked to fill the Google registration form for the webinar.

Speakers/ Faculty used Video and PPT mode for delivering the Lecture cum discussion on the topics to create awareness, provide information and to overcome current Pandemic crisis and preparation for near future.

Session I : Nurse a voice to Lead- A vision for future Healthcare

Speakers highlighted the theme of International Nurses Day and explained 'How a Nurse will Lead'. Discussed about qualities of Nursing Leader.

Session II: Transformation of Nursing Profession in India

Speakers discussed the changing Scenario of Nursing and today where they stand firmly. Nurses are two-thirds of health workforce in India. Their central roles in health care delivery in terms of promotion, prevention, treatment, care and rehabilitation are highly significant.

Session III: Changing scope of Nursing Practice Speakers explained and proposed the Changing scope of Nursing practice and opportunity for Nurses to take a Lead for Health sector. healthcare for their patients

Session IV: Challenges in Covid Pandemic and Role of Nurse

Speakers enlighten students and nursing fraternity to present Stress and Challenges arise due to Covid Pandemic and discussed the ways to overcome as a Nurse. The coronavirus disease 2019 (COVID-19) pandemic, which has posed a major challenge to the health-care systems across the world.

Evidence of success

Sinhgad College of Nursing has got best response for these webinar. The number of delegates were 100. Feedback from all the delegates and appreciation of peer nursing students was overwhelming.

6. Problems encountered and resources required:

The technical issues and network an availability during webinar is a challenging task.

But the commitment of the management and constant efforts of the entire faculty has made it possible to greater extent.

Resources required -

Prompt technical support and guidelines.

Title of the practice-

Lecture Series on Personality Development and Job Preparedness;
Workshop on Stress Management

Objectives-

- To encourage students to follow their interests and passions.
- To inculcate the skills of leadership, teamwork.
- To build the Confidence of students.
- To help for emotional, social, inborn abilities, moral & cultural development of students.
- To develop the ability to help deprived people.
- To develop the sensitivity about social development.

Context-

Students' Development truly represents this vision that is multidimensional as well as multifaceted. This vision sees the youth as a source of strength where their energy is harnessed to nation building and socially relevant activities to build an egalitarian society. Social Service help to build character is nurturing in them

qualities like tenacity confidence, perseverance and teamwork.

Practice : Personality Development and Stress management

Ms. Apurva Satpute conducted the lecture on Personality Development. Topics covered during lecture delivering were Personal development tips, steps to overcome traits, developing soft skills. Madam gave various practical examples of successful personalities and how did they overcome their traits.

Mr. Vrukshmitra Moreshwar conducted and covered the Practical aspects to develop Personality, Sir enlighten students of their daily appearance as professional and to maintain appearance of an individual that includes the pattern of thought, feelings, attitude, his behaviour, communication ability and physical features. Job preparedness

Mrs. Suhasini Sanas, Addressed students on Topic Job Preparedness. Madam covered the aspects as: Preparation of Resume, Searching the Job as per qualification, discussed Scope of Nursing, preparation for Interview.

Stress Management

Brief information on Stress and types of stress was discussed by Mr. Dhananjay Marathe, Sir also covered aspects of student's stress of academics and various methods to overcome it were demonstrated.

Stress Management in Covid Pandemic,

Mrs. Vaidagi Kulkarni, discussed with students current scenario of stress rising among Nursing students and demonstrated Stress Management through Meditation and Guided Imagery.

Techniques to relieve stress

Mrs. Sadhana Shinde, dealt in brief theory of PMRT Technique and demonstrated Progressive Muscle Relaxation technique, Music Therapy, and various other techniques to relieve stress.

Evidence of success

All the speakers were felicitated and awarded with certificate. Lecture series completed and student's feedback was collected

. Problems encountered and resources required:

Due to covid 19 pandemic restrictions was there for gathering more than 50 people.

File Description	Documents
Best practices in the Institutional website	http://sinhgad.edu/SCON/naac.html#
Any other relevant information	http://sinhgad.edu/SCON/newsEvents.html

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Any other relevant information Parent hospital Smt. Kashibal Navale Medical College and General Hospital was established in 2007 in loving memory of Founder Presidents mother. It is state of art with 1,008 bedded hospital with satellite clinics in urban and rural settings. The occupancy of the hospital is always 100% as the patients are provided all health care facilities free of cost. Over 2000 patients visit the hospital every day for various OPD procedures. A large number of small and critical surgeries are performed on a daily basis with good success rate.

Sinhgad College of Nursing's vision is to provide highest quality nursing education keeping in view the societal health and nursing needs in the global context.

- The teaching and learning activities of the Sinhgad College of Nursing are oriented towards accomplishing the responsibility to build a society that is vibrant and growing through preventive, promotive and curative health knowledge sharing and capacity building through professional education in nursing.

With this mission Sinhgad College of Nursing Faculty members, staffs and students had participated as a covid warrier in covid 19 pandemic .Faculty of sinhgad nursing college gave bed side care to covid infected patients in wards,ICU .Administrative department had been posted in covid ward to manage administrative work during pandemic in various areas . Final year BBSc internship students had been posted in isolation wards, OPD and at vaccination centre.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

- College will be planning for Overseas Collaboration for Short term courses.
- Submitted proposal to start PhD.in nursing course for the academic year 2022-23.

NAAC